

# Nunawading Christian College ELC & OSHC

## Sun Safety Policy



### Document Control

Revision Number	Implementation Date	Review Date	Prepared By	Approved By
7	September 2022	September 2023	Shari Nyatanga	Leanne Peter

## Rationale

Australia has one of the highest rates of skin cancer in the world with two in three Australians developing some form of skin cancer before the age of 70. Too much of the sun's UV radiation can cause sunburn, skin and eye damage and skin cancer. Infants and toddlers up to four years of age are particularly vulnerable to UV damage due to lower levels of melanin and a thinner stratum corneum (the outermost layer of skin). UV damage accumulated during childhood and adolescence is strongly associated with an increased risk of skin cancer later in life (Cancer Council Australia).



## National Quality Standard (NQS)

<b>Quality Area 2: Children's Health and Safety</b>		
2.1	Health	Each child's health and physical activity is supported and promoted
2.1.1	Wellbeing and comfort	Each child's wellbeing and comfort is provided for, including appropriate opportunities to meet each child's needs for sleep, rest and relaxation
2.1.3	Healthy lifestyle	Healthy eating and physical activity are promoted and appropriate for each child.
2.2	Safety	Each child is protected
2.2.1	Supervision	At all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard

## Education and Care Services National Law & Regulations

<b>Children (Education and Care Services) National Law</b>	
167	Protection from harm and hazards

<b>Children (Education and Care Services) National Regulations</b>	
100	Risk assessment must be conducted before excursions
113	Outdoor space natural environment
114	Outdoor space shade
168	Education and care service must have policies and procedures
168 (2)(a)(ii)	Sun Protection

## Related Policies

Enrolment Policy  
Excursions & Incursions Policy

Health & Safety Policy  
Water Safety Policy

## Purpose

To protect all children and staff from the harmful effects of ultraviolet (UV) radiation from the sun. To ensure the outdoor environment provides shade for children, educators and staff to minimise unsafe UV exposure.

## Scope

This policy applies to children, families, staff, management and visitors of the Service.

## Implementation

Our Service will work in compliance with the National SunSmart Early Childhood Program to ensure children's health and safety is maintained at all times whilst at the Service. This policy applies to all activities on and off site.

## Monitoring UV Levels

Sun protection is required when UV levels reach level 3 or above. Our Service will monitor the UV levels daily through one or more of the following methods:

- Using the smartphone SunSmart app available at iTunes App Store and Google Play store
- Using the SunSmart widget on the Service's website available at [www.cancer.org.au](http://www.cancer.org.au)
- Viewing the Bureau of Meteorology website [www.bom.gov.au](http://www.bom.gov.au)
- Visiting [www.myuv.com.au](http://www.myuv.com.au)

## Outdoors Activities

The sun protection measures listed are used for all outdoor activities during the daily local sun protection times, when the UV Index is 3 or above. The sun protection times are a forecast from the Bureau of Meteorology for the time of day UV levels are forecast to reach 3 or higher. At these levels, a combination of sun protection is recommended for all skin types.

The Services will use a combination of sun protection measures (see below) **whenever UV Index levels reach 3 and above.**

## Sun protection times

### Mid-August to the end of April

Active outdoor play is encouraged throughout the day all year provided appropriate sun protection measures are used when necessary.

## Shade

### Management will ensure:

- Sufficient natural, portable, or man-made shade will be provided, particularly in high use areas.
- Shaded areas will be used for play experiences.
- Play experiences will be monitored throughout the day and moved as required to remain in the shade.
- Regular risk assessments and reviews will be made of the outdoor area to assist in planning for further shade requirements.
- Children will still be required to wear hats, protective clothing, and sunscreen if playing under natural or portable shade.
- Children who do not have appropriate hats or outdoor clothing are asked to choose a shady play space or a suitable area protected from the sun.

## Hats

Educators, children, and visitors are required to wear sun safe hats at all times they are outdoors. Cancer Council Australia describes sun safe hats as:

- Hats that protect a person's face, neck, and ears, which include:
  - A legionnaire hat – the front peak and flap should overlap at the sides and the flap should cover the neck.
  - A bucket hat with a deep crown and angled brim that is at least 5cm for young children and at least 6cm for adults and must shade the face, neck, and ears.
  - A broad brimmed hat with a brim size of at least 6cm for children or 7.5cm for adults. The brim should provide shade for the whole face.
- Children without a sun safe hat will be asked to play in an area protected from the sun or can be provided with a spare hat.

*Please note: Baseball caps or visors do not provide enough sun protection and therefore are not recommended.*



## Clothing

- When outdoors, staff and children will wear sun safe clothing that covers as much of the skin as possible. Cancer Council Australia recommends clothing that:
  - Covers the shoulders, back and stomach
  - Is loose fitting such as loose-fitting shirts and dresses with sleeves and collars or covered neckline, or longer style skirts, shorts and trousers.
- Children who are not wearing sun safe clothing can be provided with spare clothing or will be required to play under shade or in an area protected from the sun.

*Please note: Midriff, crop or singlet tops do not provide enough sun protection and therefore are not recommended.*

## Sunscreen

As per Cancer Council Australia recommendations:

- Staff and children will apply SPF30 or higher broad-spectrum water-resistant sunscreen 20 minutes before going outdoors and reapply every 2 hours or more frequently if washed or wiped off.
- Permission to apply sunscreen is included in the service enrolment form.
- Where children have allergies or sensitivity to the sunscreen, parents are asked to provide an alternative sunscreen, or the child is encouraged to play in the shade. Cancer Council Australia recommends usage tests before applying a new sunscreen.
- To help develop independent skills ready for school, children are given opportunities to apply their own sunscreen under supervision of staff, and are encouraged to do so.
- Sunscreen is stored in a cool, dry place and the use-by-date monitored.

## Risks of Summer Play

Australia has a hot climate and inevitably playground equipment and surfacing can heat up rapidly and retain heat. Many playground surfaces and equipment can exceed temperatures greater than 50°C and if young children come into contact with these surfaces, they can be burned severely within seconds.

The Approved Provider, Nominated Supervisor and educators will:

- Ensure risk assessments are conducted to identify any potential hazards to children during summer months that could cause harm or injury to children. Risk minimisation control measures will be put in place to protect children. Potential hazards could include:
  - Hot equipment- slides, poles, guardrails, any metal surfaces.
  - Hot surfaces- rubber and synthetic grass, walkways, concrete surfaces.
  - Sunburn.
  - Access to bodies of water (filled water troughs/containers/trays/pools).
- Complete a Daily Playground Surface Temperature Check during summer months or extreme hot weather
- Use a thermometer or their hand to test surface temperature and make an informed decision about permitting children to play on equipment or in the outdoor space. If the surface temperature is determined to be too hot or is recorded as at or above 50°C it is recommended by Kidsafe Australia that children do NOT play on the surface.
- Ensure children wear shoes when playing in the outdoor area.
  - complete a Daily Playground Surface Temperature Check during summer months or extreme hot weather

## Role Modelling and Work Health & Safety



Cancer Council Australia acknowledges that children are more likely to develop sun-safe habits if they are role-modelled and demonstrated by adults around them. Occupational UV exposure is also a WH&S issue. All educators, staff at the Service will therefore be required to role model appropriate sun protection behaviours by:

- Wearing a sun safe hat (see Hats).
- Wearing sun safe clothing (see Clothing).
- Applying SPF30+ broad-spectrum water-resistant sunscreen 20 minutes before going outdoors.
- Using and promoting shade.
- Wearing sunglasses that meet the Australian Standard 1067 (optional).
- Discussing sun protection with children and demonstrating a positive and proactive approach to the management of sun protection in the Service
- Families and visitors are encouraged to role model positive sun safe behaviour.
- Monitoring the UV Index and Daily Sun Protection times throughout the day.
- Regularly monitoring and reviewing the effectiveness of the *Sun Safety Policy*. (required if a SunSmart member)

## Education and Information

- Sun protection will be incorporated regularly into learning programs.
- Sun protection information will be promoted to staff, families and visitors.
- Educators & staff are encouraged to complete free Cancer Council Generation SunSmart online PL learning modules.
- Further information and resources are available from the Cancer Council website <https://www.cancer.org.au/cancer-information/causes-and-prevention/sun-safety> and each state and territory SunSmart web page. See <https://www.cancer.org.au/cancer-information/causes-and-prevention/sun-safety/be-sunsmart/sunsmart-in-schools-for-links>
- The *Sun Safety Policy* will be made available to all Educators, Staff, Families, and Visitors of the Service to ensure a comprehensive understanding about keeping sun safe including appropriate hat, clothing and sunscreen requirements.
- When enrolling their child/ren to our Service, parents will be required to give permission for educators to apply sunscreen to their child.
- Information about Sun Safety will be included in our Parent Handbook and sun protection information and resources made accessible and communicated regularly to families.

## Continuous Improvement/Reflection

Our *Sun Safe Policy* will be updated and reviewed annually in consultation with families, staff, educators and management.

## Australian Safety Standards

AS 4174:2018 Knitted and woven shade fabrics

AS/NZS 1067.1:2016, Eye and face protection - Sunglasses and fashion spectacles

AS/NZS 4399:2020, Sun protective clothing - Evaluation and classification

AS/NZS 2604:2012 Sunscreen products - Evaluation and classification

AS/NZS 4685.0:2017, Playground equipment and surfacing - Development, installation, inspection, maintenance and operation.6.2.1 General considerations, 6.3.9 Shade and sun protection, Appendix A Shade and sun protection

## Source



- Australian Children's Education & Care Quality Authority. (2014).
- Australian Government Department of Education, Skills and Employment. (2009) Belonging, Being and Becoming: The Early Years Learning Framework for Australia.
- Australian Professional Standards for Teachers (APST)- Standard 4.4 and 7.2
- ARPANSA [Radiation Protection Standard for Occupational Exposure to Ultraviolet Radiation](#) (2006)
- Bureau of meteorology. Home page (for UV Index): <http://www.bom.gov.au/uv/>
- Cancer Council Australia. Be SunSmart.  
<https://www.cancer.org.au/cancer-information/causes-and-prevention/sun-safety/be-sunsmart>
- Cancer Council. Home page: <https://www.cancer.org.au/>
- Cancer Council. Preventing cancer: Sun protections:  
<https://www.cancer.org.au/cancer-information/causes-and-prevention/sun-safety>
- Children's Services Act 1996
- Early Childhood Australia Code of Ethics. (2016).
- Education and Care Services National Law Act 2010. (Amended 2018).
- [Education and Care Services National Regulations](#). (2011)
- Guide to the Education and Care Services National Law and the Education and Care Services National Regulations. (2017).
- Guide to the National Quality Standard. (2017).
- Kidsafe NSW [Playground Safety](#) .(2020).
- Occupational Health and Safety Act 2004
- Revised National Quality Standard. (2020).
- Safe Work Australia: [Guide on exposure to solar ultraviolet radiation \(UVR\)](#) (2019).

## Review



Note: Our Sun Safe Policy has recently been reviewed by Cancer Council's SunSmart program in each state and territory and when used in its entirety meets SunSmart membership criteria. (August 2021).

Please note: Certain health conditions and medications mean some people are more sensitive to UV radiation and need to use sun protection at all times regardless of the UV levels. Please make sure your policy includes the particular needs of these children and staff at your school/service. For further information visit [Risk factors for skin cancer](#).

Date Reviewed	Modifications	Review Due
August 2017	<ul style="list-style-type: none"><li>Minor changes made to comply with being a Sun Smart Service.</li></ul>	September 2018
October 2017	<ul style="list-style-type: none"><li>Updated the references to comply with the revised National Quality Standard.</li></ul>	September 2018
September 2018	<ul style="list-style-type: none"><li>Latest updates include terminology and grammar improvements.</li><li>Added the section displaying related policies on page 1.</li></ul>	September 2019
April 2019	<ul style="list-style-type: none"><li>Updated SunSmart requirements to viewing the UV level.</li></ul>	April 2020
August 2019	<ul style="list-style-type: none"><li>Updated suitable hat wear to include appropriate bucket hats. Legionnaires hats expose the ears and are not recommended as suitable sun protection hat wear.</li></ul>	August 2020
September 2020	<ul style="list-style-type: none"><li>Revision and re-write re: Cancer Council recommendations.</li><li>Additional regulation re: risk assessments.</li><li>Additional section for Risks of Summer Play.</li><li>Parent permission to apply sunscreen added.</li><li>Additional sources.</li></ul>	September 2021
September 2021	<ul style="list-style-type: none"><li>Policy reviewed by Cancer Council's SunSmart Program for all states/territories</li><li>Additional information re: Sun Protection times for each state/territory added</li><li>Small additions to wording included in policy- re: hat/brim size, safety standards, links to resources and information</li></ul>	September 2022
September 2022	<ul style="list-style-type: none"><li>Regular policy maintenance</li></ul>	September 2023