



Nunawading Christian College Work, Health, Safety and Welfare Policy Summary

Document Control

Revision Number	Implementation Date	Review Date	Description of Changes	Prepared By	Approved By
New	March 2017	2020		B Thomas	NCCS Admin

Rationale

Nunawading Christian College is committed to provide a safe and healthful environment for its students, employees and members of the public who may visit the school grounds. Statutory requirements are considered a minimum standard. The aim is to provide the highest practical standard of health, safety and welfare through a process of continual evaluation and improvement.

Aims

Adventist Schools Victoria and 'school' should ensure:

- compliance with all applicable government requirements
- hazards on school property are identified and appropriate controls implemented, policies and procedures are developed to safeguard the health and safety of students, employees and others at all school associated activities, whether on or off the campus
- students and staff are provided with all necessary information, training and supervision to ensure their health and safety
- where necessary, personal protective equipment is provided.

The **Work Health and Safety Coordinator**, in consultation with the Principal, should:

- provide all relevant health and safety information to staff by way of instruction
- foster a positive approach to health and safety among teachers and students
- ensure regular health and safety inspections of the school are conducted and that consultation occurs with the school staff on matters of health, safety and welfare
- ensure that unsafe conditions and practices are rectified within a suitable time frame.

Staff should ensure that they are:

- following safe work practices at all times ensuring all safety equipment provided is used correctly and whenever necessary
- reporting or correcting any unsafe equipment, condition or practice in the most appropriate way.

Students should understand they are:

- to obey all rules and instructions given in the interests of health, safety and welfare
- to report any unsafe equipment or conditions to a teacher.

Approved by NCC Admin March 2017