



Seventh-Day Adventist Schools (Victoria) Limited

CHILD SAFE MANDATORY REPORTING GUIDE

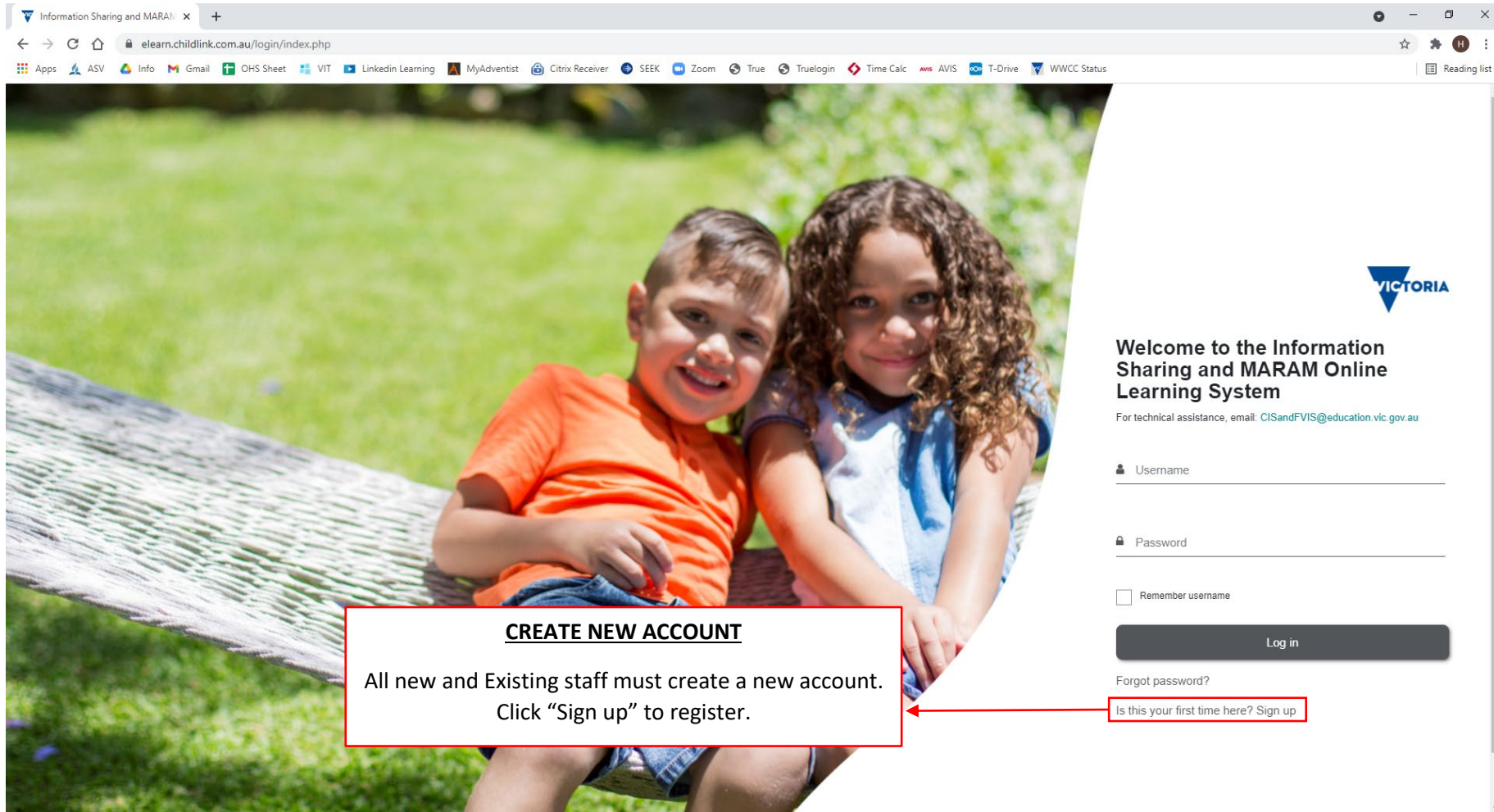
Child Protection and mandatory reporting procedure online training
Logging in instructions/ Department of Education and Training

Log in:

Click the link below or copy and paste it into your browser:

<https://www.vic.gov.au/protecting-children-mandatory-reporting-and-other-obligations>

The following page should appear:



CREATE NEW ACCOUNT

All new and Existing staff must create a new account.
Click "Sign up" to register.

VICTORIA

Welcome to the Information Sharing and MARAM Online Learning System

For technical assistance, email: CISandFVIS@education.vic.gov.au

Username

Password

Remember username

Log in

[Forgot password?](#)

[Is this your first time here? Sign up](#)

New Staff Registration:

The registration page should display:

Please fill details in all units displaying “!”

VICTORIA

New account

Expand all

Choose your username and password

Username !

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as *, -, or #

Password !

More details

Email address !

Email (again) !

First name !

Surname !

City/town

Country

Contact Details

Work Phone Number !

Preferred Method of Contact !

I wish to receive further information. !

Department and Agency Information

sharing !

workforce !

Organisation

organisation !



Education Sector Workforces – Please also enter your ECEC Service Name or School Name Here:

Search and Select:

Sharing: Department of Education and Training
Workforce: Independent schools and system bodies
Organisation: Independent Schools
Education Sector Workforces: (School Name)

To confirm registration, you will receive an email that displays below. Click on the link provided to complete registration. You will be directed to the dashboard.

Information Sharing and MARAM Online Learning System: account confirmation

 Information Sharing Online Learning Admin (via Information Sharing and MARAM Online Learning System) <CISandFVIS@education.vic.gov.au>
To  Helen An

[Reply](#) [Reply All](#) [Forward](#) [More](#)

Thu 15/07/2021 11:43 AM

Hi Helen An,

A new account has been requested at 'Information Sharing and MARAM Online Learning System' using your email address.

To confirm your new account, please go to this web address:

<https://elearn.childlink.com.au/login/confirm.php?data=ICGhJ4jALtbz4wu/helenan%2Eadventist>

In most mail programs, this should appear as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window.

If you need help, please contact the site administrator,

Information Sharing Online Learning Admin
CISandFVIS@education.vic.gov.au

IMPORTANT - This email and any attachments may be confidential. If received in error, please contact us and delete all copies. Before opening or using attachments check them for viruses and defects. Regardless of any loss, damage or consequence, whether caused by the negligence of the sender or not, resulting directly or indirectly from the use of any attached files our liability is limited to resupplying any affected attachments. Any representations or opinions expressed are those of the individual sender, and not necessarily those of the Department of Education and Training.

Dashboard:

From the dashboard, enter “Protecting Children Modules”

The screenshot shows a dashboard interface. On the left is a sidebar with a menu containing: Home, My Dashboard, Calendar, and Organisation Structure. The top right corner shows a user profile for Helen An. The main content area features a search bar and a grid of course cards. The first card, 'Protecting Children Modules', is highlighted with a red border around its 'Enter' button. Other cards include 'Education Workforces', 'Families, Fairness and Housing Workforces', 'Health Workforces', and 'Child Link'. A 'Customise this page' button is located above the search bar, and 'All categories' and 'My Courses' filters are on the right.

Dashboard Navigation:

- Home
- My Dashboard
- Calendar
- Organisation Structure

Search: Search...

Course Cards:

- Protecting Children Modules**
Protecting Children- Mandatory Reporting and Ot...
Enter
- Education Workforces**
Training for education workforces
Enter
- Families, Fairness and Housing Workforces**
Training for families, fairness and housing wor...
Enter
- Health Workforces**
Training for health workforces
Enter
- Child Link**
Enter

Filters: All categories, My Courses

Select Module:

Primary and Secondary School

Early Learning Centre's

The screenshot shows a dashboard interface for a user named Helen An. On the left is a navigation menu with items: Home, My Dashboard, Calendar, and Organisation Structure. The main content area features a 'Customise this page' button, a search bar, and two course cards. Both cards are titled 'Protecting Children - Mandatory Reporting and Other ...' and show 0% progress. The 'Enter' button at the bottom of each card is highlighted with a red box. Red arrows point from the text boxes above to these buttons. The first card is for 'For staff of non-government schools' and the second is for 'For early childhood education and care staff'. At the bottom left, there is a pagination control showing '1'.

Welcome

This course is for Non-Government school staff ONLY, including Catholic schools and Casual Relief Teachers (CRTs).

For Government school staff, the Mandatory Reporting module is available on LearnED, which is accessed through EduPay.
You can only access the LearnED link if you are a current and active Government school teacher with an @education.vic.gov.au email.

Please carefully read the overview of the course and ensure that it is the appropriate course for your role and workforce. Information on all courses and workforces is available on the learning management homepage.

The Department of Education and Training offers eLearning modules to support staff in non-government schools to increase their capacity to respond effectively to children whose safety, health or wellbeing may be at risk.

Compulsory:

- Protecting Children - [Mandatory reporting and other obligations](#)

To begin training: click
"Mandatory reporting and
other obligations".

If you have any questions about this training module, please email student.engagement@education.vic.gov.au

IMPORTANT: We recommend you complete this course in **one session** to ensure your answers to the quiz questions are recorded. The course should take from 45 minutes to 1 hour to complete.

Due to the interactive nature of this course, we do not recommend use of a smartphone, iPad or other tablet device to complete this course, as your answers to the quiz questions will not be recorded.
We advise you use a desktop or a laptop computer.

We also recommend you use Chrome as your browser.

Protecting Children - Mandatory Reporting and Other Obligations

This course is designed to support staff in non-government schools to increase their capacity to respond effectively to children whose safety, health or wellbeing may be at risk.

 [Mandatory Reporting and Other Obligations](#)

Certificate of Completion

Certificates are available within **24 hours** of course completion.

In order to access your certificate you need to click on the Course Completion Certificate below.

 [Click here to view Course Completion Certificate](#)

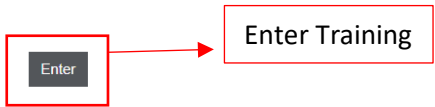
Once completed, your certificate will appear here. Click to download certificate to send to asvhr@adventist.org.au and your school administration.

Protecting Children - Mandatory Reporting and Other Obligations

Dashboard / My courses / Protecting Children - Mandatory Reporting and Other Obligations / Protecting Children - Mandatory Reporting and Other Obligations / Mandatory Reporting and Other Obligations

Mandatory Reporting and Other Obligations

Number of attempts allowed: Unlimited
Number of attempts you have made: 1
Grade for attempt 1: 0%
Grading method: Highest attempt
Grade reported: 0%



Jump to...

[Course Completion Certificate](#)

Click "Start" to begin training. Follow instructions that are provided.

Mandatory Reporting and Other Obligations

DET School_Non-Government
|| DET School_Non-Government

THE EDUCATION STATE | VICTORIA State Government | Education and Training

Protecting Children -

Mandatory Reporting and other Obligations (Non-Government Schools)

START

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